

Megan Kelly

E-Mail: megakel@bu.edu
megankelly.com | linkedin.com/in/megakel

Objective

I am a motivated college student with a passion for television and comedy. I am currently seeking an entry-level position in television production/development upon graduation in May 2014.

Experience

Production Intern - ELEMENT Productions Spring 2014

- Assist producers and editors with production and post-production of content
- Answer phones and assist with client research, conference calls, and studio shoots

Social Media Chair/Webmaster - Sigma Kappa Sorority Spring 2014

- Manage all social media accounts and official website for BU's Sigma Kappa chapter

Production Intern - NBCUniversal, E! Entertainment Television Fall 2013

- Assisted producers with in-studio production of *Studio E!*, *Live From E!*, and *E! News Now*
- Edited and produced segment for E! New Media and E! Online
- Researched news and pitched news stories for *E! News Now*

Production Intern - Gary Sanchez Productions/Funny or Die Fall 2013

- Assisted with daily production duties including picking up supplies, stocking kitchen, & answering phones
- Worked as a production assistant on several studio and on-location shoots
- Filled in for assistants for executive producers at Gary Sanchez Productions

Post-Production Intern - Viacom, MTV2 & MTVu Productions Summer 2013

- Managed media: ingested footage, log & transferred, encoded, archived footage, organized footage and tapes
- Worked directly with editors, assisted in post-production needs for shows like *Wild N Out* & *Guy Code*
- Pitched and assisted with talent research for development department

Production Intern - Viewpoint Creative Spring 2013

- Assisted producers in client research, brainstorming, development, physical production, and editing
- Worked as production assistant for *Staples: My Order Center* commercial and *HGTV: Redesign - Case Study*

Film Assistant/Blogger - Boston University's Mugar Memorial Library September 2012 - present

- Write, produce, direct, and edit educational video to promote library
- Run social media accounts and blog owned by library

Production Intern - Brookline Access Television Summer 2012

- Assisted producers with set design, directing, and editing of studio shows
- Filmed on-location and edited segments about local cultural and sporting events

Education

Boston University 2011-2014
College of Communication
Bachelor of Arts in Film & Television

Skills: Final Cut Pro, Avid Media Composer, Adobe Photoshop, Adobe Encoder, Microsoft Office, Mac OSX

Interests: improv, social media, blogging, scrapbooking, organizing